

**BALLARI VV SANGHA'S
VIJAYANAGAR COLLEGE, HOSAPETE**


**INTERNAL QUALITY ASSURANCE CELL (IQAC)
PLAN OF ACTION FOR 2023-24**

Sl. No	Activity/ies	Odd/ Even	Week and month/ Action Taken / Remarks
1	Principal's Meeting with H.O.D & staff for formation of committees & action plan	Odd	1st day of Reopening
2	Induction/orientation/ Inauguration Programme for First Year Students	Odd	1st Week of reopening
3	Preparation of Timetable	Both	First week of the semester
4	Preparation of Calendar of Events	First week of the Odd semester	
5	Add on/Certificate Courses*	Both	First Three months of the Semester
6	Crosscutting Issues- Special Lectures on Ethics, gender, Human Values, Environment and Sustainability	Even	Fourth week of 1st Month
7	Stakeholders Feedback	Even	First Week of 4th Month
8	Awareness session on Mentor Programme and its advantages	Odd	Second week of First month
9	IA Assessment	As per University guidelines and CoE	
10	Result analysis and action plan by description & upload to website	Both	Within 02 weeks from the release of result sheets**
11	Seminar/ Conference/Workshop	Both	At least 01 each in a year to be conducted
12	Extension Activities - Street Play, Jatha, Human-Chain by NSS/NCC/Red-cross, Scout and Guides/NGO and NSS annual specialCamp	Both	Colleges can collaborate with NGOs, industries, Govt. Departments for support.
13	One-week programme on Soft Skill, Language and Communication Skill, ICT/Computer skills	Both	One-week programme (covering all four skill) for each semester. (afternoon)

14	Guidance programme on various competitive exams	Both	Continuous activities (as and when notifications are out) by Placement Cell
15	Sensitization on Prevention of Sexual harassment cell & Anti Ragging cell	Odd	Beginning of the semester
16	Pre-Placements Training, Guidance & Counseling	Both	For final year students
17	Placements Drive	Both	For final year students
18	Sports, Cultural and competitions	Both	As per University Sports and Cultural COE
19	Sports and Cultural Day	Even	First week of last Month
20	Valedictory Programme	Last month of Even semester	
21	Alumni meet once in a year	Even	First week of second month
22	Seminar or Talk by Alumni for students	Both	(at least two in a year or one in a semester)
23	Academic Audit	Even	First week of last month
24	IQAC Meeting (Twice in a semester)	Both	Begging and End of Each semester
25	Preparation & upload of AQAR Reports	As per NAAC guidelines	
26	Stock verification	Even	Second week of last month
27	Parent Teachers Meeting	Both	After the release of Odd/ Even semester results

All the HODs and Coordinators are informed to strictly follow the Plan of Action and do the events as per the plan of Action and report the same to the IQAC for uploading the same to the website.


IQAC CO-ORDINATOR
VIJAYANAGARA COLLEGE,
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Principal
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